



	Job roles	Qualification requirements (n.b. where NVQ/SVQ are referred to UK equivalents are acceptable)	Competence Ratio	Comments
All Installer	Qualified Surveyor	Holds any of Level 3 NVQ/SVQ Certificate in Fenestration Surveying, Level 3 Award for Fenestration Surveying-competency update, Level 3 Diploma in the combined surveying and installation of windows and doors or Level 3 Certificate in installation and surveying-competency update	All Surveyors must be qualified	
	Surveyor-Experienced Worker	Registered on and working towards any of Level 3 NVQ/SVQ Certificate in Fenestration Surveying, Level 3 Award for Fenestration Surveying-competency update, Level 3 Diploma in the combined surveying and installation of windows and doors or Level 3 Certificate in installation and surveying-competency update . 6 months timescale for achievement.		
Installer-windows, doors, conservatories	Supervisor	Holds any of Level 2 or 3 NVQ/SVQ Certificate in Fenestration Installation, Level 2 Award for Fenestration Installation - competency update, Level 3 Diploma in the combined surveying and installation of windows and doors or Level 3 Certificate in installation and surveying-competency update If a specific Supervisory unit has been achieved that is sufficient. If not Supervisors should hold or be registered on and working towards a recognised Supervisory qualification, e.g. Level 4 Diploma in Occupational Leadership in a Glass or Glass Related Working Environment, Level 3 Occupational Work Supervision. Level 3 Mentoring (to be developed) 18 months timescale for achievement	CDM sites may have qualified Supervisors as a mandatory requirement	Where it can be demonstrated to the satisfaction of the Scheme recognition of the role of supervisor and any associated reduction in qualified operatives may be allowed. This shall not exceed 1 supervisor per 6 teams where the supervisor takes responsibility for the approval of the completed installation. Each team must be operating within a manageable geographical location.
	Qualified Installer	Holds any of Level 2 or 3 NVQ/SVQ Certificate in Fenestration Installation, Level 2 Award for Fenestration Installation - competency update, Level 3 Diploma in the combined surveying and installation of windows and doors or Level 3 Certificate in installation and surveying-competency update	Minimum of 1 qualified installer on site per team of 4. CDM sites require all installers to be qualified or registered on and working towards qualification.	
	Installer-Experienced worker	Already has a minimum of 12 months industry experience and is registered on and working towards Level 2 or 3 NVQ/SVQ Certificate in Installation, Level 3 Diploma in the combined surveying and installation of windows and doors or competency update qualification including installation. 12 month timescale for achievement		
	Installer-Trainee	Certified induction training. Registered on and working towards Level 1 Certificate in the Principles of Window and Door Installation(optional)-12 months timescale for achievement and Level 2 NVQ Certificate in Fenestration Installation (mandatory) 24 months timescale for achievement	Must not work unsupervised	
	Labourer	Certified induction training. Registered on and working towards Level 1 Certificate in the Principles of Window and Door Installation-12 months timescale for achievement	Must not carry out installation work	
Installer-Curtain Wall	Supervisor	Holds Level 2 NVQ Certificate in Curtain Wall Installation or Level 3 NVQ/SVQ in Fenestration Installation including Curtain Wall specific units If a specific Supervisory unit has been achieved that is sufficient. If not Supervisors should hold or be registered on and working towards a recognised Supervisory qualification, e.g. Level 4 Diploma in Occupational Leadership in a Glass or Glass Related Working Environment, Level 3 Occupational Work Supervision. Level 3 Mentoring (to be developed) 18 months timescale for achievement	CDM sites may have qualified Supervisors as a mandatory requirement	
	Qualified Installer	Holds Level 2 NVQ Certificate in Curtain Wall Installation or Level 3 NVQ/SVQ in Fenestration Installation including Curtain Wall specific units.	Minimum of 1 qualified installer on site per team of 4. CDM sites require all installers to be qualified or registered on and working towards qualification.	
	Installer-Experienced worker	Already has a minimum of 12 months industry experience and is registered on and working towards Level 2 NVQ Certificate in Curtain Wall Installation or Level 3 NVQ/SVQ in Fenestration Installation including specific Curtain Wall units. 12 month timescale for achievement		
	Installer-Trainee	Certified induction training. Registered on and working towards Level 1 Certificate in the Principles of Window and Door Installation (optional)-12 months timescale for achievement and Level 2 NVQ Certificate in Curtain Wall Installation (mandatory) 24 months timescale for achievement	Must not work unsupervised	
	Labourer	Certified induction training. CDM sites require completion of Level 1 Certificate in Construction Health and Safety , in addition strongly recommend completion of L1 in the Principles of Window and Door Installation-12 months timescale for achievement	Must not carry out installation work	
Installer-Roofline products (Fascias, soffits, bargeboards)	Supervisor	Holds Level 2 NVQ/SVQ in Domestic Fascias, soffits, bargeboard installation Supervisors should hold or be registered on and working towards a recognised Supervisory qualification, e.g. Level 4 Diploma in Occupational Leadership in a Glass or Glass Related Working Environment, Level 3 Occupational Work Supervision. Level 3 Mentoring (to be developed) 18 months timescale for achievement	CDM sites may have qualified Supervisors as a mandatory requirement	
	Qualified Installer	Holds Level 2 NVQ/SVQ in Domestic Fascias, soffits, bargeboard installation	Minimum of 1 qualified installer on site per team of 4	
	Installer-Experienced worker	Already has a minimum of 12 months industry experience and is registered on and working towards Level 2 NVQ/SVQ in Domestic Fascias, soffits, bargeboard installation.12 month timescale for achievement		
	Installer-Trainee	Certified induction training. Registered on and working towards Level 1 Certificate in the Principles of Window and Door Installation-12 months timescale for achievement(optional) and Level 2 NVQ/SVQ in Domestic Fascias, soffits, bargeboard installation (mandatory) 24 months timescale for achievement	Must not work unsupervised	
	Labourer	Certified induction training. Registered on and working towards Level 1 Construction Health and Safety qualification. 3 months timescale for achievement	Must not carry out installation work	